

Birchwood Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 31/07/2026		
	Cash in Hand 01/04/2026		370,383.53
	ADD Receipts 01/04/2026 - 31/07/2026		400,439.60
	SUBTRACT Payments 01/04/2026 - 31/07/2026		770,823.13
			145,985.19
	Cash in Hand 31/07/2026 (per Cash Book)		624,837.94
B	Cash in hand per Bank Statements		
	Petty Cash 27/05/2026	62.51	
	The Co-operative Business Select 31/07/2026	10,610.85	
	The Co-operative Bank Charity and 31/07/2026	164,235.11	
	Nationwide Business Instant Saver 01/06/2026	249,929.47	
	CCLA - The Public Sector Deposit 31/07/2026	200,000.00	
			624,837.94
	Less unrepresented payments		
			624,837.94
	Plus unrepresented receipts		
	Adjusted Bank Balance		624,837.94
	A = B Checks out OK		

Birchwood Town Council

22 August 2026 (2026-2027)

PAYMENTS & RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
109	Water	01/07/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (D/D)	Payment - Water and Wastewa	Waterplus	X	-38.28		-38.28
114	Flowers, Planters & Baskets	01/07/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (D/D)+FR 5	Payment - Centre pieces for Flc	Screwfix Direct Ltd	S	-110.83	-22.17	-133.00
112	Fuel for Van & Equipment	01/07/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (D/D)	Payment - Fuel (Van-Equipmen	Allstar	S	-140.54	-28.11	-168.65
110	Finance Software	01/07/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (D/D)	Payment - Scribe Finance Softv	Starboard Systems Limited	S	-89.00	-17.80	-106.80
111	Bins & Waste Collection	01/07/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (D/D)	Payment - Annual Feminine Hy	Direct365Online Ltd	S	-148.28	-29.66	-177.94
111	Bins & Waste Collection	01/07/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (D/D)	Payment - Annual Feminine Hy	Direct365Online Ltd	X	-2.40		-2.40
113	Materials/Supplies for Open Sp	01/07/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (D/D) + FR	Payment - Cuba plastic Chairs :	Screwfix Direct Ltd	S	-245.57	-49.12	-294.69
117	Insurance Ill Health Liability LG	06/07/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - Ill Health Liability In	Legal & General	X	-232.08		-232.08
115	IT Support & Equipment	06/07/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - Microsoft 365 Subsc	labdesk ltd	S	-88.74	-17.75	-106.49
116	IT Support & Equipment	06/07/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - Acrobat Pro - for tee	labdesk ltd	S	-506.00	-101.20	-607.20
118	Staffing Costs	07/07/2026	FC 28.07.2026	The Co-operative Ba	FR 11 - Salaries	Payment - Payroll - July	Birchwood Town Council	X	-12,653.59		-12,653.59
119	Pension Contributions	07/07/2026	FC 28.07.2026	The Co-operative Ba	FR 11 - Salaries	Payment - Pension July Contrib	Cheshire Pension Fund	X	-4,224.55		-4,224.55
120	HMRC PAYE Contributions	07/07/2026	FC 28.07.2026	The Co-operative Ba	FR 11 - Salaries	Payment - HMRC PAYE - July	HMRC (PAYE)	X	-4,276.62		-4,276.62
118	Other Employment Costs	07/07/2026	FC 28.07.2026	The Co-operative Ba	FR 11 - Salaries	Payment - Payroll - July	Birchwood Town Council	X	-552.42		-552.42
121	Water	13/07/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - Water and Wastewa	Waterplus	X	-127.55		-127.55
122	Gas Charges	14/07/2026	Full Council 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - Gas Charges - Parke	British Gas Limited	S	-18.41	-0.92	-19.33
123	Electricity - Parkers Farm Estab	14/07/2026	Full Council 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - Electricity - Parkers	British Gas Limited	S	-138.08	-6.90	-144.98
124	Van Tracker & Cameras	14/07/2026	Full Council 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - Radius (van camera	Radius Telematics Limited	S	-92.00	-18.40	-110.40
125	Copier-Charges & Lease	14/07/2026	Full Council 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - Photocopying Charg	Automated Systems Group	S	-52.91	-10.58	-63.49
127	Bank and FD Online charges	15/07/2026	Full Council 28.07.2026	The Co-operative Ba	Bank	Payment - Bank & FD Online ch	Co-operative Bank	X	-52.00		-52.00
126	Fuel for Van & Equipment	15/07/2026	Full Council 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - Fuel (Van & Equipm	Allstar	S	-77.26	-15.45	-92.71
130	Training - Staff & Councillors	16/07/2026	Full Council 28.07.2026	The Co-operative Ba	FR 5.15 (A)	Payment - First Aid at work - re	St John Ambulance	S	-305.00	-61.00	-366.00
172	Training - Staff & Councillors	16/07/2026	Full Council 25.08.2026	The Co-operative Ba	FR 6.9	Payment - FILCA Qualification -	SLCC	S	-140.00	-28.00	-168.00
129	Cleaning Contract Services	16/07/2026	Full Council 28.07.2026	The Co-operative Ba	Contract	Payment - Cleaning Contract Si	PremiClean	S	-546.00	-109.20	-655.20
128	PPE - Workwear-Uniform	16/07/2026	Full Council 28.07.2026	The Co-operative Ba	FC 5.15 (D) SMO	Payment - x1 Regatta Action N	J&K Ross Ltd	S	-33.59	-6.72	-40.31
131	Stationary & Toners	16/07/2026	Full Council 28.07.2026	The Co-operative Ba	FR 5.15 (A)	Payment - Archive Boxes x2 pi	Viking	S	-122.43	-24.50	-146.93
132	Electricity MUGA-Locking Stumj	20/07/2026	Full Council 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - Electricity MUGA - Lc	E-on Next	S	-17.47	-0.87	-18.34
133	Telephone & Mobile Charges	24/07/2026	Full Council 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - Office Mobile Charg	O2 (Telefonica UK Limited)	S	-22.00	-4.40	-26.40
134	IT Support & Equipment	27/07/2026	Full Council 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - labdesk 365 acceler	labdesk ltd	S	-60.00	-12.00	-72.00
135	Copier-Charges & Lease	28/07/2026	Full Council 28.07.2026	The Co-operative Ba	FR 7.9 DD	Payment - Ricoh Copier Lease -	BNP Paribas Leasing Soluti	S	-220.00	-44.00	-264.00
136	Fuel for Van & Equipment	29/07/2026	Full Council 25.08.2026	The Co-operative Ba	FR 7.9 DD	Payment - Fuel (Van & Equipm) :	Allstar	S	-68.93	-13.78	-82.71
140	Maint & Repairs Parkers Farm	30/07/2026	Full Council 28.07.2026	The Co-operative Ba	FR 5.15 (A)	Payment - Carpet Tiles - Clerks	The Home Flooring Compar	S	-210.00	-42.00	-252.00
138	Payroll Service	30/07/2026	Full Council 25.08.2026	The Co-operative Ba	FR 7.9 DD	Payment - Payroll service - July	James Todd & Co.	S	-75.64	-15.13	-90.77
137	Telephone & Mobile Charges	30/07/2026	Full Council 25.08.2026	The Co-operative Ba	FR 7.9 DD	Payment - Phone & Broadband	Firstcom Europe	S	-69.18	-13.84	-83.02

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PAYMENTS & RECEIPTS LIST

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139	Materials/Supplies for Open Sp	30/07/2026	Full Council 25.08.2026	The Co-operative Ba	FR 5.15 (D)	Payment - x1 Box of 200 Black	Howsafe Ltd	S	-33.20	-6.64	-39.84
7	Barn Storage Fees	31/07/2026	Full Council 25.08.2026	The Co-operative Ba		Receipt - NWCC Annual Barn Si	North Warrington Cavy Clu	X	400.00		400.00
8	Vat Refund	31/07/2026		The Co-operative Ba		Receipt - HMRC VAT Reclaim Q	HMRC - VAT Refund	R		3,031.97	3,031.97
Total									-25,390.55	2,331.83	-23,058.72