

Birchwood Town Council

Prepared by: _____

Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____

Date: _____

Name and Role (RFO/Chair of Finance etc)

A	Bank Reconciliation at 29/06/2026		
	Cash in Hand 01/04/2026		370,383.53
	ADD Receipts 01/04/2026 - 29/06/2026		397,007.63
	SUBTRACT Payments 01/04/2026 - 29/06/2026		767,391.16
	Cash in Hand 29/06/2026 (per Cash Book)		119,494.50
B			647,896.66
	Cash in hand per Bank Statements		
	Petty Cash 27/05/2026	62.51	
	The Co-operative Business Select 29/06/2026	10,610.85	
	The Co-operative Bank Charity and Nationwide Business Instant Saver 01/06/2026	387,293.83	
B		249,929.47	
			647,896.66
	Less unrepresented payments		
			647,896.66
	Plus unrepresented receipts		
B	Adjusted Bank Balance		647,896.66
	A = B Checks out OK		

Birchwood Town Council

23 July 2026 (2026-2027)

PAYMENTS & RECEIPTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
73	Payroll Service	01/06/2026	FR 7.9 (D/D)	The Co-operative Ba	FR 7.9 (D/D)	Payment - Payroll Service - Apr	James Todd & Co.	S	-68.40	-13.68	-82.08
71	Water	01/06/2026	FR 7.9 (D/D)	The Co-operative Ba	FR 7.9 (D/D)	Payment - Water and Wastewa	Waterplus	X	-38.28		-38.28
72	IT Support & Equipment	01/06/2026	FR 7.9 (D/D)	The Co-operative Ba	FR 7.9 (D/D)	Payment - Labdesk 365 acceler	labdesk ltd	S	-60.00	-12.00	-72.00
81	Finance Software	01/06/2026	FC 23.06.2026	The Co-operative Ba	DD 7.9 -	Payment - Scribe Finance Softv	Starboard Systems Limited	S	-89.00	-17.80	-106.80
74	Fuel for Van & Equipment	03/06/2026	FC 23.06.2026	The Co-operative Ba	FR 7.9 (D/D)	Payment - Fuel (Van & Equip) :	Allstar	S	-16.13	-3.22	-19.35
75	Insurance Ill Health Liability LG	04/06/2026	FC 23.06.2026	The Co-operative Ba	FR 7.9 (D/D)	Payment - Ill Health Liability In	Legal & General	X	-232.08		-232.08
76	Staffing Costs	05/06/2026	FC 23.06.2026	The Co-operative Ba	FR 11 - Salaries	Payment - Payroll - June	Birchwood Town Council	X	-13,728.47		-13,728.47
77	Pension Contributions	05/06/2026	FC 23.06.2026	The Co-operative Ba	FR 11 - Salaries	Payment - Pension June Contril	Cheshire Pension Fund	X	-4,683.42		-4,683.42
78	HMRC PAYE Contributions	05/06/2026	FC 23.06.2026	The Co-operative Ba	FR 11 - Salaries	Payment - HMRC PAYE - June	HMRC (PAYE)	X	-5,083.05		-5,083.05
76	Other Employment Costs	05/06/2026	FC 23.06.2026	The Co-operative Ba	FR 11 - Salaries	Payment - Payroll - June	Birchwood Town Council	X	-552.42		-552.42
76	Other Employment Costs	05/06/2026	FC 23.06.2026	The Co-operative Ba	FR 11 - Salaries	Payment - Payroll - June	Birchwood Town Council	X	-167.40		-167.40
79	IT Support & Equipment	08/06/2026	FC 23.06.2026	The Co-operative Ba	FR 7.9 (D/D)	Payment - Microsoft Subs + Ba	labdesk ltd	S	-136.74	-27.35	-164.09
80	Materials/Supplies for Open Sp	09/06/2026	FC 23.06.2026	The Co-operative Ba	FR 5.15(A) + FR 6	Payment - Strimmer multi-grea	L&S Engineers Ltd	S	-102.06	-20.41	-122.47
82	Grants inc S137	09/06/2026	FC 214/2526 6.3 & FC Apr'26	The Co-operative Ba	FR 6.9 + FC 23.6.2	Payment - BTC Cont to Carniva	S&S Marquees Limited	S	-2,063.00	-412.60	-2,475.60
83	Fuel for Van & Equipment	10/06/2026	FC 23.06.2026	The Co-operative Ba	FR 7.9 (DD)	Payment - Fuel (Van & Equip) :	Allstar	S	-9.38	-1.88	-11.26
89	Audit Fees (Internal & External	12/06/2026	FC 23.06.2026	The Co-operative Ba	Contract	Payment - Year end internal au	JDH Business Services Ltd	S	-461.00	-92.20	-553.20
85	HR & H&S Support Services	12/06/2026	FC 26.05.2026	The Co-operative Ba	FC 26.05.2026	Payment - Worknest - Consulta	Worknest	S	-13.50	-2.70	-16.20
84	Water	12/06/2026	FR 7.9 (D/D)	The Co-operative Ba	FR 7.9 (D/D)	Payment - Water and Wastewa	Waterplus	X	-127.55		-127.55
88	Misc & Refreshment Costs	12/06/2026	FC 23.06.2026	The Co-operative Ba	FR 6.9	Payment - First Aid top-up (fin	Eureka (aka CMUK Visual S	S	-122.10	-24.42	-146.52
86	Vehicles-Maint & Repairs	12/06/2026	FC 23.06.2026	The Co-operative Ba	FR 6.9 + FC 23.6.2	Payment - Tyre Repair Van	Lodge Tyre Commercial Fle	S	-18.50	-3.70	-22.20
87	PPE - Workwear-Uniform	12/06/2026	FC 23.06.2026	The Co-operative Ba	FR 6.9	Payment - x1 Safety Boots - Mi	J&K Ross Ltd	S	-56.00	-11.20	-67.20
91	Website inc host/domain fees	12/06/2026	FC 23.06.2026	The Co-operative Ba	FR 6.9 + FC 23.06	Payment - Annual website mair	Parish Online	S	-550.00	-110.00	-660.00
90	Flowers, Planters & Baskets	12/06/2026	FC 23.06.2026	The Co-operative Ba	FR 6.9 + FR 5.15 (	Payment - x8 Hanging baskets	E Smith & Son	S	-489.86	-97.97	-587.83
92	Grants inc S137	12/06/2026	FC 23.06.2026	The Co-operative Ba	FR 6.9 + FC 23.06	Payment - BTC Cont to Carniva	Swift (NW) Loos	S	-600.00	-120.00	-720.00
97	Bank and FD Online charges	15/06/2026	FC 28.07.2026	The Co-operative Ba	Bank Chrges	Payment - Bank & FD Online cl	Co-operative Bank	X	-36.00		-36.00
93	Gas Charges	15/06/2026	FC 23.06.2026	The Co-operative Ba	FR 7.9 (D/D)	Payment - Gas Charges - Parke	British Gas Limited	S	-51.99	-2.60	-54.59
94	Electricity - Parkers Farm Estab	15/06/2026	FC 23.06.2026	The Co-operative Ba	FR 7.9 (D/D)	Payment - Electricity - Parkers	British Gas Limited	S	-105.92	-5.30	-111.22
108	Bank and FD Online charges	15/06/2026	Bank Charges	The Co-operative Ba	Bank Charges	Payment - Bank & FD Online cl	Co-operative Bank	X	-36.00		-36.00
98	Electricity MUGA-Locking Stumj	17/06/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (D/D)	Payment - Electricity - Locking	E-on Next	S	-18.32	-0.92	-19.24
99	Fuel for Van & Equipment	17/06/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (DD)	Payment - Fuel (Van & Equip) -	Allstar	S	-149.91	-29.99	-179.90
101	Cleaning Contract Services	18/06/2026	FC 28.07.2026	The Co-operative Ba	FR 6.9	Payment - Cleaning Contract Si	PremiClean	S	-546.00	-109.20	-655.20
100	PAT Testing	18/06/2026	FC 28.07.2026	The Co-operative Ba	FR 6.9	Payment - PAT Testing	Cheshire PAT Testing	X	-63.20		-63.20
107	Stationary & Toners	18/06/2026	FC 23.06.2026	The Co-operative Ba	FR 5.15 (A) + FC 2	Payment - Paper x4 Boxes; x1	Viking	S	-131.92	-26.39	-158.31
95	Van Tracker & Cameras	23/06/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (DD)	Payment - Radius (van camera	Radius Telematics Limited	S	-92.00	-18.40	-110.40

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23 July 2026 (2026-2027)

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
96	Copier-Charges & Lease	23/06/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (DD)	Payment - Photocopying Charg	Automated Systems Group	S	-41.66	-8.33	-49.99
102	Telephone & Mobile Charges	24/06/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (DD)	Payment - Mobile Contract - Ju	O2 (Telefonica UK Limited)	S	-15.56	-3.11	-18.67
103	Telephone & Mobile Charges	26/06/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (DD)	Payment - Phone & Broadband	Firstcom Europe	S	-69.18	-13.84	-83.02
106	Payroll Service	29/06/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (DD)	Payment - Payroll service - May	James Todd & Co.	S	-60.80	-12.16	-72.96
104	IT Support & Equipment	29/06/2026		The Co-operative Ba		Payment - Monthly Cloud Back-	labdesk ltd	S	-108.00	-21.60	-129.60
105	IT Support & Equipment	29/06/2026	FC 28.07.2026	The Co-operative Ba	FR 7.9 (DD)	Payment - Acrobat Pro License	labdesk ltd	S	-486.00	-97.20	-583.20
Total									-31,444.80	-1,320.17	-32,764.97