



**BIRCHWOOD TOWN COUNCIL**

Parkers Farm Community Centre

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**NOTICE**

**I HEREBY GIVE NOTICE THAT THE OCTOBER 2025 MEETING OF**  
**BIRCHWOOD TOWN COUNCIL**  
**INCORPORATING 2026/2027 STRATEGY, BUDGET & PRECEPT CONSIDERATIONS**  
**WILL TAKE PLACE AT**  
**PARKERS FARM, DELENTY DRIVE, BIRCHWOOD, WA3 6AN**  
**ON 28<sup>TH</sup> OCTOBER 2025, COMMENCING AT 6.00 PM**

**Signed: F McDonald**

**Clerk to the Council**

**Date: 22<sup>nd</sup> October 2025**

**A G E N D A**

1. Apologies for Absence
2. Declarations of Interest
3. Public Participation incorporating: (a) The Police Monthly Report, and (b) An opportunity for the general public to raise any matter they wish to bring before the Council for consideration  
*A maximum time of 30 minutes is allowed for public participation as per Standing Orders item 2 (d)(i)*
4. To consider and approve the Minutes of the Town Council Meeting held on 23<sup>rd</sup> September 2025
5. Progress report on the September 2025 Town Council Meeting Minutes
6. Clerk's report to the Council – on new matters arising since the September 2025 Town Council Meeting
7. Member's Referrals
8. Planning Matters
9. Accounts for payment
10. (a) To consider and approve the Minutes of the Part I Finance, Audit & Personnel Meeting held on 23<sup>rd</sup> September 2025  
(b) To consider and approve the notes of the Working Party Meeting held on 14<sup>th</sup> October 2025.  
(c) To resolve the recommendations within the notes; and to resolve to incorporate them into tonight's Minutes
11. Progress report on Part I Finance, Audit & Personnel September 2025 Minutes
12. Report to the Council on new Finance, Audit & Personnel – Part I and items for noting since the September 2025 meeting
13. Finance, Audit & Personnel Issues – Part II  
Members of the public (including the press) are excluded from Part II of the meeting by reason of exempt information considered in the course of the following item of business being within a Category of Schedule 12A to the Local Government Act 1972:
  - (a) To consider and approve the Minutes of the Part II Finance, Audit & Personnel Meeting held on 23<sup>rd</sup> September 2025
  - (b) Progress
  - (c) New Part II items