



## HEALTH AND SAFETY POLICY STATEMENT

Birchwood Town Council is committed to providing and maintaining safe and healthy working conditions for all our employees. We aim to promote a culture of safe working and accident prevention.

We recognise that complying with current Health, Safety and Environmental Legislation is a requirement and not a choice. It is our policy to exceed the minimum legal requirements of the law wherever possible and to make resources available to meet our commitments. To assist with the achievement of this target we employ the services of a Chartered Safety Practitioner.

In return, the Council expects all employees and subcontractors to exceed their minimum legal duties, which are detailed in the Organisational Responsibilities Section of the Policy. This includes working safely at all times, co-operating with us on safety matters and taking care of their own safety and that of others, whether they are fellow employees, subcontractors, clients or members of the public.

We are committed to the continuous improvement of our employees, safety performance and work practices. Any information, instruction, training, and supervision necessary to meet these commitments will be provided to those who require it in order to perform their jobs in a safe manner.

Everybody who works for the Council is responsible for health, safety, and the environment. This underlying philosophy is critical to the success of our work in terms of safety, quality, time and cost. We recognise that people are our most important asset, and we will always endeavour to safeguard their health, safety and welfare and that of others affected by our activities. Our goal is simply stated – to eliminate accidents and harm to people, and to the environment.

This Policy and the way it operates will be reviewed at least annually and more often if the business changes significantly in size or nature. Any revision necessary to improve safety performance will be made and reported to all employees.

Signed .....

Date .....

Fiona McDonald  
Clerk

Signed .....

Date .....

Clare Caddock  
Responsible Finance officer  
Deputy Clerk