



Parkers Farm Community Centre

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**NOTICE**  
**I HEREBY GIVE NOTICE THAT THE DECEMBER 2024 MEETING OF**  
**BIRCHWOOD TOWN COUNCIL**  
**INCORPORATING FINAL BUDGET AND PRECEPT CONSIDERATIONS**  
**WILL TAKE PLACE AT**  
**PARKERS FARM, DELENTY DRIVE, BIRCHWOOD, WA3 6AN**  
**ON 10<sup>TH</sup> DECEMBER 2024, COMMENCING AT 6.00 PM**

**Signed: F McDonald**  
**Clerk to the Council**  
**Date: 4<sup>th</sup> December 2024**

**A G E N D A**

1. Apologies for Absence
2. Declarations of Interest
3. Public Participation incorporating: (a) The Police Monthly Report, and (b) An opportunity for the general public to raise any matter they wish to bring before the Council for consideration.  
*A maximum time of 30 minutes is allowed for public participation as per Standing Orders item 2 (d)(i)*
4. To consider and approve the Minutes of the Council Meeting, held on 12<sup>th</sup> November 2024.
5. Progress report on the November 2024 Council Meeting Minutes.
6. Clerk's report to the Council – on new matters arising since the November 2024 Council Meeting.
7. Member's Referral – None for this meeting.
8. Planning Matters
9. Accounts for payment
10. (a) To consider and approve the Minutes of the Part I Finance, Audit & Personnel Meeting held on 12<sup>th</sup> November 2024.  
(b) To consider and approve the Minutes of the Budget, Strategy and Precept Meeting held on 12<sup>th</sup> November 2024.
11. Progress report on Part I Finance, Audit & Personnel November 2024 Minutes.
12. Report to the Council on new Finance, Audit & Personnel – Part I and items for noting since the November 2024 meeting.
13. Budget & Precept 25/26 final recommendations/considerations.
14. Finance, Audit & Personnel Issues – Part II  
Members of the public (including the press) are excluded from Part II of the meeting by reason of exempt information considered in the course of the following item of business being within a Category of Schedule 12A to the Local Government Act 1972:
  - (a) To consider and approve the Minutes of the Part II Finance, Audit & Personnel Meeting held on 12<sup>th</sup> November 2024.
  - (b) Progress / New Part II items.